



Hello AMSN Convention Exhibitor,

Thank you for your partnership at the 2025 AMSN Convention taking place from September 11 – 13, 2025, in Austin, TX! Please read this newsletter carefully and pass it on to any members of your team who would benefit from this information.

CONVENTION SCHEDULE

The Hilton Austin is the headquarters for the 2025 AMSN Convention.
View the full schedule of events [here](#).

Exhibitor Move-In

Thursday, September 11 8:00 a.m. – 4:30 p.m.

All exhibits must be fully operational by 4:30 p.m., Thursday, September 11th. After this time, no installation work will be permitted without special permission from AMSN Show Management.

Show Hours

Thursday, September 11	5:30 – 7:00 p.m.	Grand Opening Reception
Friday, September 12	8:00 – 9:00 a.m.	Exhibits Open/Breakfast
	10:45 – 11:30 a.m.	Exhibits Open/ Refreshment Break
	12:30 – 1:45 p.m.	Exhibits Open/Lunch Break
	3:00 – 3:30 p.m.	Exhibits Open/Refreshment Break
Saturday, September 13	8:00 – 9:00 a.m.	Exhibits Open/Breakfast
	10:15 – 10:45 a.m.	Exhibits Open/ Refreshment Break
	12:00 – 1:30 p.m.	Exhibits Open/Lunch Break/Passport to Prizes Drawing

Exhibitor Move-Out

Saturday, September 13 1:30 – 7:00 p.m. Exhibitor Breakdown

All exhibit materials must be removed from the exhibit facility by 7:00 p.m. on Saturday, September 13, 2025.

AMSN FLOOR PLAN

You may view the current exhibit hall floor plan link [here](#).

EXHIBITOR SERVICE KIT

The 2025 AMSN Convention Exhibitor Service Kit is now live!

You should have received an email from **Levy Expositions**, AMSN's official general services contractor, with the link to the Exhibitor Service Kit and instructions on how to log in. If you did not receive this email, please reach out to

operations@levyexpo.com.

The Exhibitor Service Kit includes information on shipping, EAC registration, booth orders, furniture rentals, and important exhibitor logistics.

EXHIBITOR REGISTRATION

With your booth package, exhibitors receive 2 Complimentary Exhibitor-Exhibit Hall Only per 10x10 of Booth Space.

You should have received an email from exhibit@amsn.org with company allotments and a promo code to register for your complimentary badges. If you need this information resent to you, please contact the exhibit@amsn.org. For additional registration information and pricing, please [click here](#).

Please contact registration@amsn.org if there are any issues or complications when registering.

HOTEL INFORMATION

Hilton Austin

500 East 4th Street

Austin, TX 78701

Room Rate: \$274 + tax USD/night

To take advantage of the discounted AMSN Annual Convention rate be sure to book your reservation on or before **August 12, 2025**. The link to book your room at the Hilton Austin will be included in your Registration Confirmation email.

MOBILE APP

Take a moment to fill out and submit the [AMSN 2025 Convention Exhibitor Mobile App Form](#). This information will be uploaded to our event mobile app and made available to attendees and exhibitors before the event begins in September. Please submit your company information by **Friday, July 25**, for your additional company information to be included in the event mobile app.

***If you do not fill out this form, only your company name and booth number will be displayed at the time of the mobile app launch.**

EXHIBITOR MARKETING KIT

Utilize our Exhibitor Marketing Kit to share about your attendance at the 2025 AMSN Convention with your network. The marketing kit includes a sample email, social posts, graphics, and more, making it easier than ever to distribute. [Click here](#) to access the Exhibitor Marketing Kit.

EXHIBITOR RESOURCES PAGE

The Exhibitor Resources Page is your one-stop shop to access all of the resources you need to plan for the 2025 AMSN Convention. [Click here](#) to access the Exhibitor Resources Page.

Questions?

Please contact exhibit@amsn.org with any questions pertaining to your booth space.

Thank you for your participation at AMSN's Convention, we look forward to seeing you in Austin in September!